

Altria Client Services Inc.**2008 Government Affairs Summer Intern
Req #10305BR****COMPANY INFORMATION**

Altria Client Services Inc. (ALCS), a subsidiary of Altria Group, Inc., provides a range of professional services and additional support to the parent company and each of the operating companies. ALCS's role is to help Altria Group, Inc. and its operating companies responsibly meet their business goals by providing the high quality services they require in a financially disciplined way. Altria Group is the parent company of Philip Morris USA, John Middleton and Philip Morris Capital Corporation.

JOB DESCRIPTION

At ALCS, Government Affairs' unique contribution is to provide strategic direction to develop policies and positions on legislative and regulatory issues that affect the Altria group of companies.

The individual will:

- Conduct general legislative research and reporting on various Government Affairs issues
- Attend hearings and prepare summaries
- Assemble briefing packets
- Prepare presentations
- Keep abreast of company/ department goals
- Maintain solid understanding of department priority issues
- Participate in Corporate and Government Affairs programs and training courses
- Assist with special projects as requested
- General support of Government Affairs team

SPECIFIC SKILLS

We are looking for students who have demonstrated an interest and desire to work in Government Affairs and the ability to work as part of a team in a fast-paced environment.

To qualify for the internship, the student must be in good academic standing at his/her university and enrolled in a relevant degree program.

Candidates must pass a drug-screen and background check prior to employment. Pay for an intern position is commensurate based on student's status in school and experience.

HOW TO APPLY

To apply for and be considered for this position, please go to our website www.cantbeattheexperience.com and post your resume. Please note, we do not retain resumes submitted outside of our application process and in order to qualify for our Internships or Co-op assignments, you must be eligible to work full time within the United States without sponsorship.

NOTE*: Altria group and its companies are equal opportunity/affirmative action employers (M/F/V/D). We support diversity in our workforce. Altria group and its companies are drug-free workplaces.