

Hello,

Congressman Albert R. Wynn is looking for fall semester interns for his Washington DC office. Please find below an ad for this position. If you would please distribute it amongst those who would be interested we'd appreciate it!

Please feel free to contact me with any questions. I can be reached at 202-225-8699, or through this e-mail address.

Thank you,

Elena Keydel

The Office of Congressman Albert R. Wynn is currently seeking organized, energetic, highly motivated interns to assist the Congressman and his staff in the overall day-to-day operations of the Washington office. Duties of the intern include investigating constituent requests, opening mail, answering telephones, greeting visitors, giving tours, and preparing press mailings. Duties may also include drafting responses to constituent letters, and sending out response letters. Research projects will be assigned as needed. Interns will have the opportunity to attend committee hearings, special events, and witness the legislative process first hand. The position is unpaid, full- or part-time, and available year round. Potential interns will need to fax their cover letter, resume, and writing sample to Elena Keydel at 202-225-8714.

Elena Keydel

Scheduler/Office Manager

Congressman Albert R. Wynn